

Contact Us

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[www.princeparker.com](http://www.princeparker.com)

**PRINCE PARKER & ASSOCIATES, INC.**

**Navigate**

Client Account Access

PRINCE  
PARKER

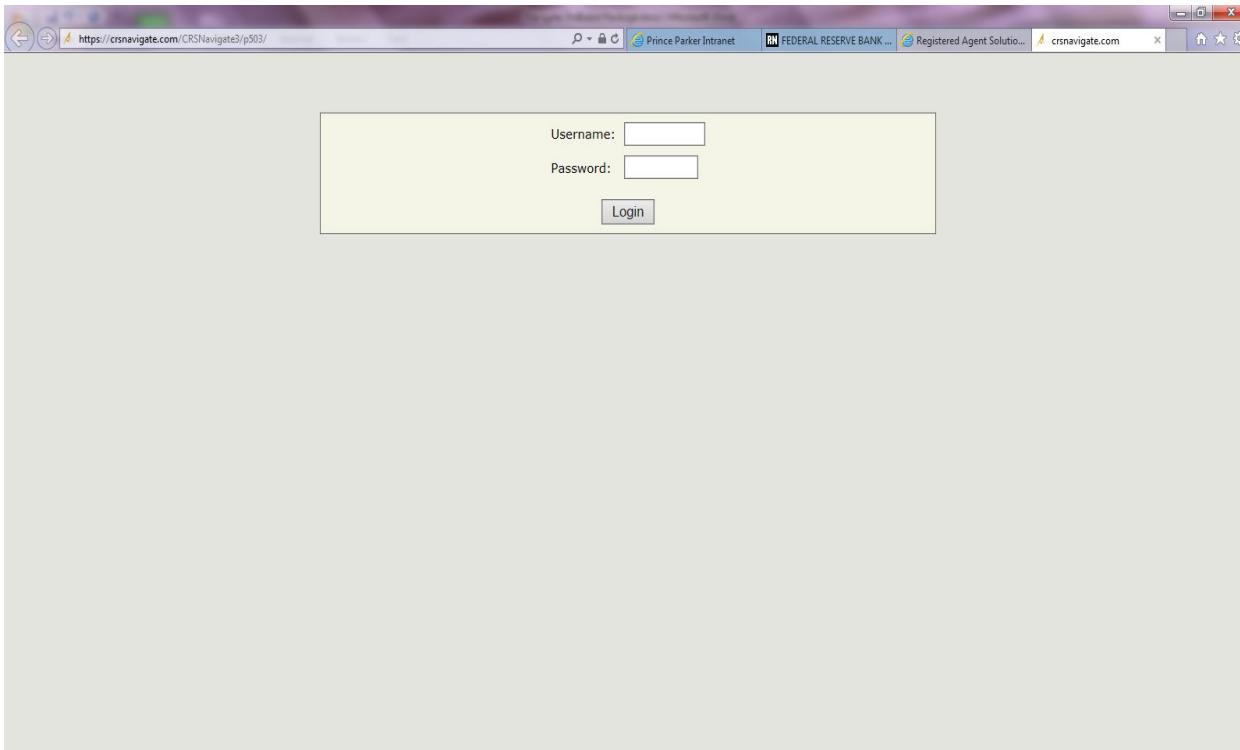
# WELCOME TO NAVIGATE

- Navigate offers the ability to manage and view your accounts through a user friendly, secure website. You can upload accounts, view accounts, upload payments, generate and view reports.
- We are excited to offer this new product to our clients as it presents a more efficient method to submit your new accounts and account payments to Prince Parker for processing.

# ADMIN LOGIN

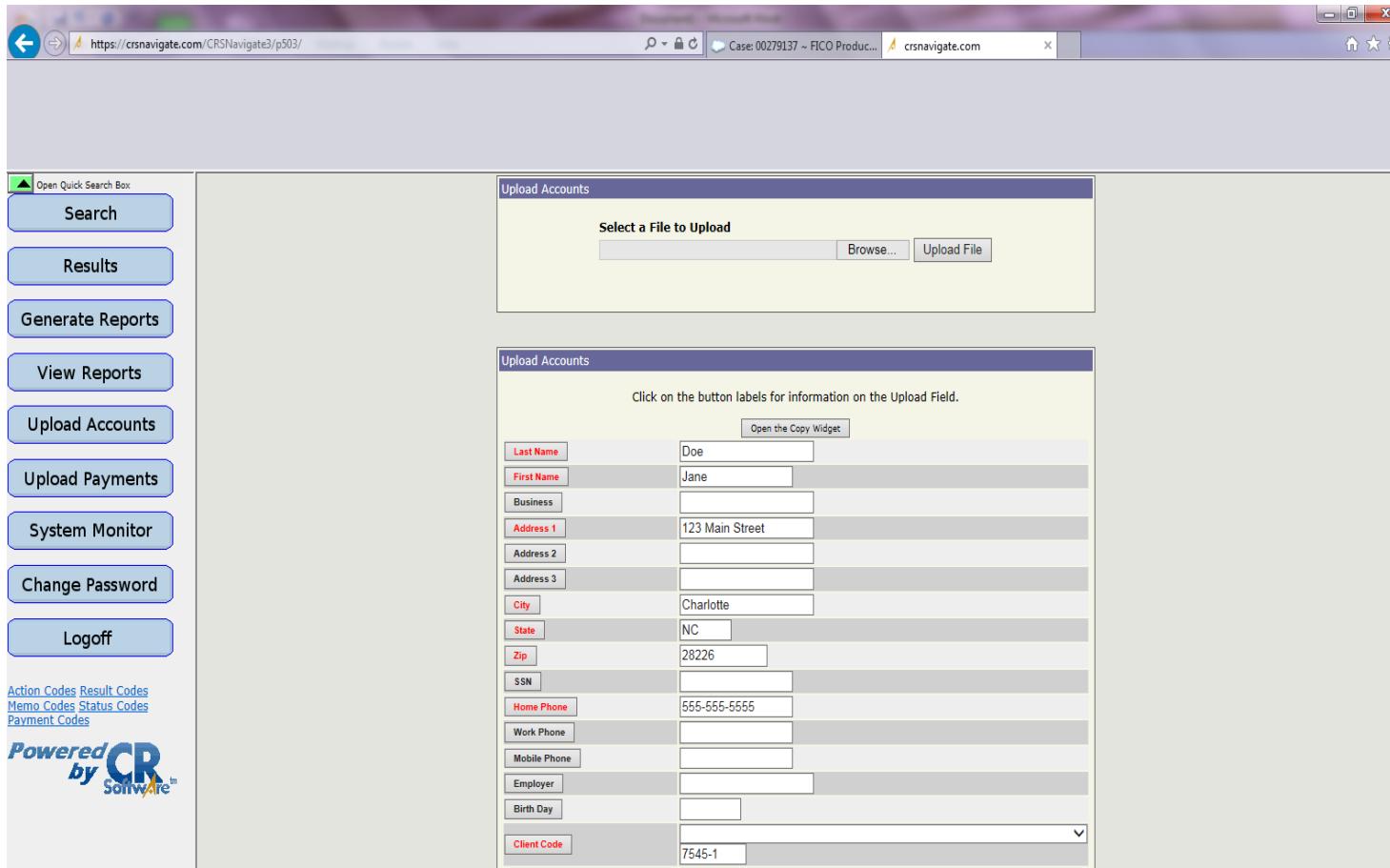
- At your request, a Navigate account can be created for your company and a user name and password will be provided to you.
- Log on to the Navigate website:

<https://crsnavigate.com/CRSNavigate3/p503/>



# UPLOAD ACCOUNTS

- Input as much info as needed into the Upload Accounts section.



The screenshot shows a software interface for managing accounts. On the left, a vertical menu bar lists several options: Open Quick Search Box, Search, Results, Generate Reports, View Reports, Upload Accounts (which is currently selected and highlighted in blue), Upload Payments, System Monitor, Change Password, and Logoff. Below these are links for Action Codes, Result Codes, Memo Codes, Status Codes, and Payment Codes. At the bottom left is a logo for "Powered by CR Software". The main content area is titled "Upload Accounts" and contains two sections. The top section is a "Select a File to Upload" form with a file input field, a "Browse..." button, and an "Upload File" button. The bottom section is a larger "Upload Accounts" form with a note: "Click on the button labels for information on the Upload Field." It contains a table with 17 rows, each with a label in red and a corresponding input field. The data entered is as follows:

Last Name	Doe
First Name	Jane
Business	
Address 1	123 Main Street
Address 2	
Address 3	
City	Charlotte
State	NC
Zip	28226
SSN	
Home Phone	555-555-5555
Work Phone	
Mobile Phone	
Employer	
Birth Day	
Client Code	7545-1

# UPLOAD ACCOUNTS CONTINUED

- When you've completed your account input, click Submit at the bottom of the screen. You will see the account that was uploaded in the Pending Uploads sections as well as a Total Balance in the Placement Summary.

The screenshot shows a web browser window for <https://crsnavigate.com/CRSNavigate3/p503/>. The interface includes a left sidebar with buttons for Search, Results, Generate Reports, View Reports, Upload Accounts, Upload Payments, System Monitor, Change Password, and Logoff. Below these are links for Action Codes, Result Codes, Memo Codes, Status Codes, and Payment Codes. A 'Powered by CR Software' logo is at the bottom left. The main content area has three sections: 'Pending Uploads' (listing an account for Doe, Jane with an Acct # of 5554433, Client 7545-1, Original Amount 0.00, and Total Balance 50.00), 'Placement Summary' (showing a table of amount types and their totals: Original Balance 0, Current Balance 50, Costs 0, Interest Amount 0, Coll Charge 0, Other Amount 0, Total Balance 50, and a note that Original Balance is not in Total), and a search panel with fields for Co Employer, Co SSN, Co Birth Day, Co Commercial, and Co Email, with Submit and Clear buttons.

Acct	Name Last, First	Acct #	Client	Original Amount	Total Balance
1	Doe, Jane	5554433	7545-1	0.00	50.00

Amount Type	Total
Original Balance	0
Current Balance	50
Costs	0
Interest Amount	0
Coll Charge	0
Other Amount	0
Total Balance	50
Original Balance not in Total	

# UPLOAD ACCOUNTS CONTINUED

- After you have input and uploaded all of your accounts, you will review the accounts in the Pending Uploads section and click “Commit” if you are ready to finalize the upload.

The screenshot shows a web application window for 'crsngate.com' with the URL <https://crsngate.com/CRSNavigate3/p503/>. The left sidebar contains a vertical list of buttons: Open Quick Search Box, Search, Results, Generate Reports, View Reports, Upload Accounts, Upload Payments, System Monitor, Change Password, and Logoff. The main content area has two main sections: 'Pending Uploads' and 'Placement Summary'. The 'Pending Uploads' section displays a table with one row for 'Doe, Jane' with account number 5554433, client 7545-1, original amount 0.00, and total balance 50.00. It includes 'Edit' and 'Delete' buttons. Below this is a 'Commit' button and a 'Delete All' button. The 'Placement Summary' section shows a table of account types and their totals: Original Balance (0), Current Balance (50), Costs (0), Interest Amount (0), Coll Charge (0), Other Amount (0), and Total Balance (50). A note at the bottom states 'Original Balance not in Total'. The status bar at the bottom shows the URL <https://crsngate.com/CRSNavigate32/php/account-upload.php>.

Acct	Name Last, First	Acct #	Client	Original Amount	Total Balance
1	Doe, Jane	5554433	7545-1	0.00	50.00

Amount Type	Total
Original Balance	0
Current Balance	50
Costs	0
Interest Amount	0
Coll Charge	0
Other Amount	0
Total Balance	50

# UPLOAD ACCOUNTS CONTINUED

- After you've submitted your accounts, you will receive a confirmation email (if contact email address is provided) noting that we have received the account information.

"Thank you for your submission. We have received your files."

# UPLOAD PAYMENTS

- Input all account information, then make sure to click submit at the bottom of the page.

Open Quick Search Box

Search

Results

Generate Reports

View Reports

Upload Accounts

Upload Payments

System Monitor

Change Password

Logoff

Action Codes Result Codes

Verify

Upload Payments

Click on the button labels for information on the Upload Field.

Open the Copy Widget

Payment Code	26
Payment Amount	50.00
First Name	Jane
Last Name	Doe
Client Code	(TEST1 -3) TEST CLIENT
Account No	5554433
Address 2	
City	
State	
Zip	
SSN	
Payment Date	
Address 1	

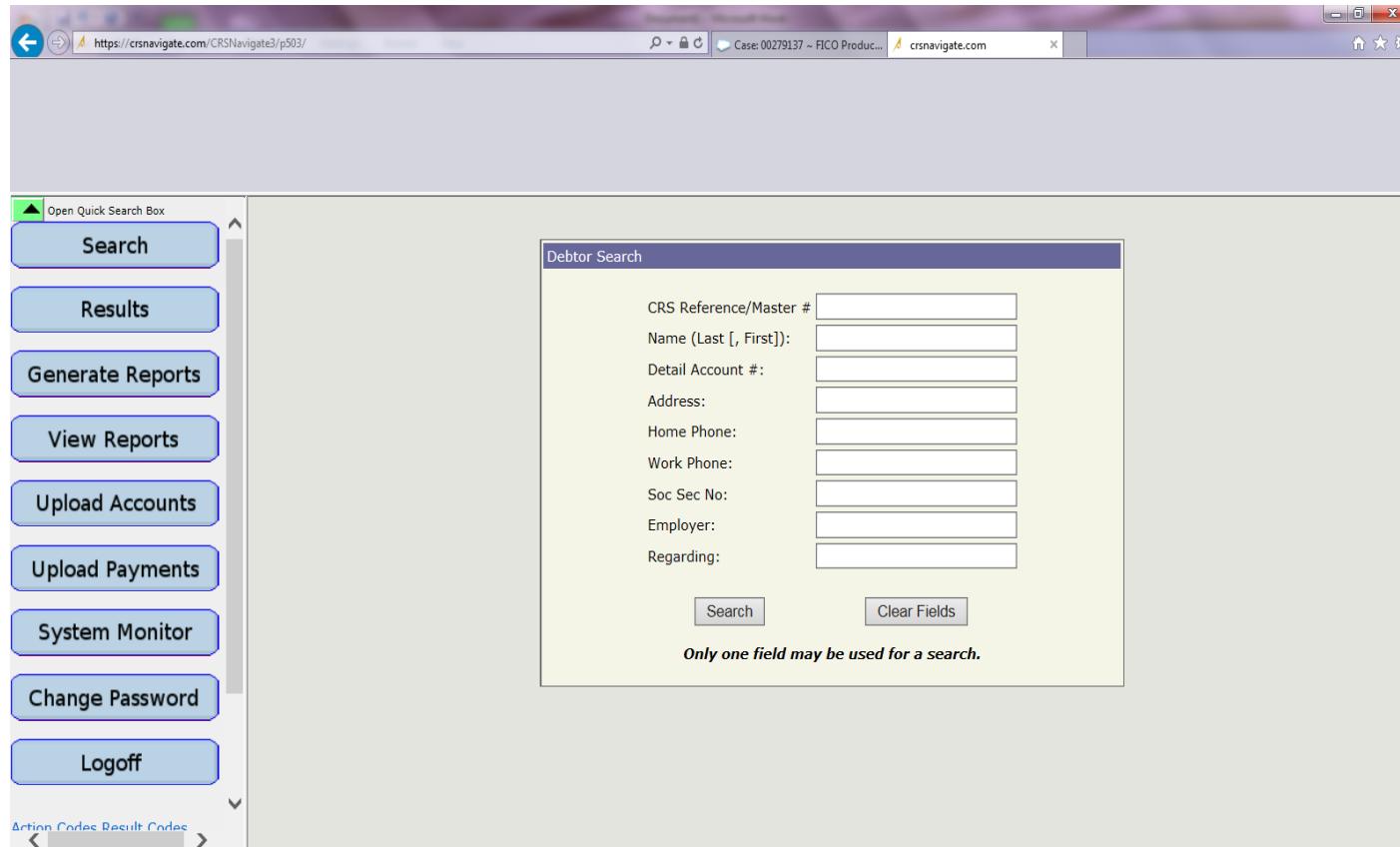
# UPLOAD PAYMENTS CONTINUED

- After you've submitted your payments, you will receive a confirmation email (if contact email address is provided) noting that we have received the account information.

"Thank you for your submission. We have received your files."

# VIEW ACCOUNTS

- Input your search criteria to search for a specific account.



The screenshot shows a web browser window for <https://crsnavigate.com/CRSNavigate3/p503/>. The title bar indicates the case number is 00279137 ~ FICO Product. The main interface has a left sidebar with buttons for 'Search', 'Results', 'Generate Reports', 'View Reports', 'Upload Accounts', 'Upload Payments', 'System Monitor', 'Change Password', and 'Logoff'. The main content area is titled 'Debtor Search' and contains fields for CRS Reference/Master #, Name (Last [, First]), Detail Account #, Address, Home Phone, Work Phone, Soc Sec No, Employer, and Regarding. Below these fields are 'Search' and 'Clear Fields' buttons, with a note: 'Only one field may be used for a search.'

Debtor Search

CRS Reference/Master #

Name (Last [, First]):

Detail Account #:

Address:

Home Phone:

Work Phone:

Soc Sec No:

Employer:

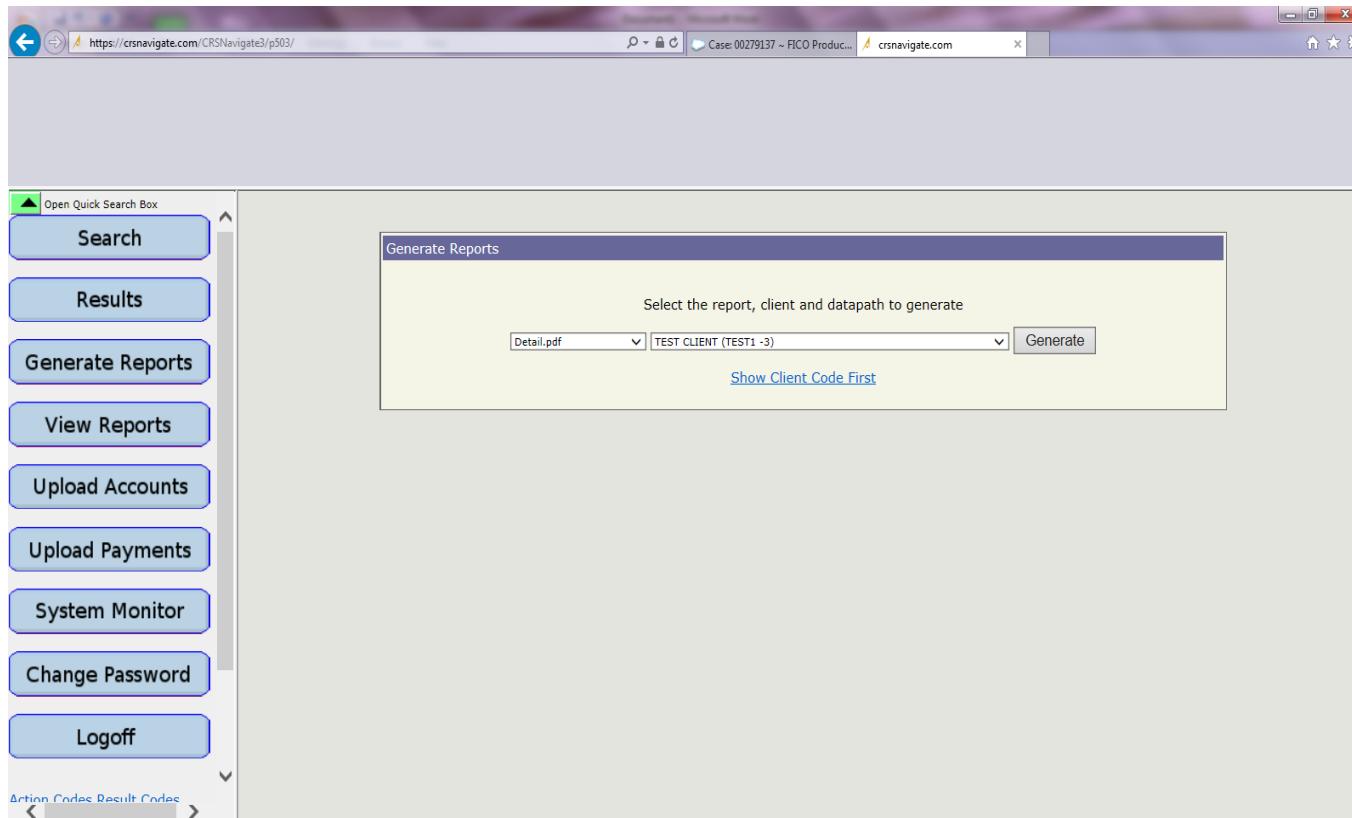
Regarding:

Search  Clear Fields

*Only one field may be used for a search.*

# GENERATE REPORTS

- Click the arrow on the reports dropdown menu to select the report of interest. Report examples: History, Detail, Collection Summary, Return List, etc.



# CONTACT US

- Contact us today if you'd like more information or to request a live demo.

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